



**भारतीय कृषि अनुसंधान परिषद**  
**Indian Council of Agricultural Research**  
**कृषि भवन, नई दिल्ली - 110001, Krishi Bhawan, New Delhi – 110 001**

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**DR ANIL RAI**

Assistant Director General (ICT)

**DO 5(1)/2023-ICT (Computer No. 257209**

**Dated the 9<sup>th</sup> January, 2025**

Dear Dr. (All Directors)

As you may be aware that instructions regarding implementation of paperless work for services delivered through eHRMS were already issued vide Council's letter of even number dated 28.8.2024 and subsequent reminder dated 13<sup>th</sup> December, 2024. Training has already been provided to all Nodal Officers and they have been advised to contact / raise ticket to e-HRMS Team through Website or contact ICT Unit ICAR-HQ, in case on any problem.

As per the directives from Secretary DARE and DG ICAR, please ensure that all employees of ICAR should fill their Annual Immovable Property Return (AIPR) online on e-HRMS portal, by the end of this month i.e. 31<sup>st</sup> January 2025. No return should be filled in physical format. Also, all Institutes have been instructed to implement all modules of e-HRMS in their institutes. There should be paperless work with respect to all the modules functional in e-HRMS from January 01, 2025. This will be now monitored closely by the competent authority in the Council.

I shall be highly obliged if you are personally monitoring the implementation of all modules of EHRMS at Institute level including subordinate constituent units.

Yours sincerely

(Anil Rai)

To

The Directors  
All ICAR Institutes