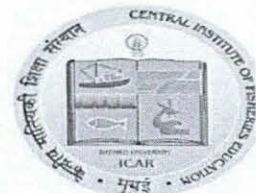




**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION**  
(Deemed University)  
Panch Marg, Off Yari Road, Versova,  
Andheri (West), Mumbai-400061  
Tel. No. 022-26361446/7/8, Website: <https://www.cife.edu.in>



F.No.11(6)2024/Estt/

Dated: 11<sup>th</sup> June 2024

**OFFICE ORDER**

The following Committees are constituted by the Director, CIFE, Mumbai for the smooth functioning of research, academic, extension and other activities of the Institute:

| Academic Cell                                     |  | Coordinators/Chairman                                    | Members  |
|---|--|--|--|
| Dean (Academics)                                  |  | Dr. Aparna Chaudhari<br>Principal Scientist              | <ul style="list-style-type: none"><li>• Dr. D. Bhoomaiah, CTO</li><li>• Dr. (Mrs) Nalini Poojary, CTO</li><li>• Mrs. Rekha Nair, ACTO</li><li>• Mrs. Smita S.Koli, AAO (Acad)</li></ul>  |
| Associate Dean (Fellowships & Career Development) |  | Dr. Sanath Kumar H.,<br>Principal Scientist              |  |
| Associate Dean (Academics)                        |  | Dr. Annam Pavan Kumar,<br>Senior Scientist               |  |
| External Relations                                |  |  |  |
| Dean (External Relations)                         |  | Dr. P.S Ananthan., Principal Scientist                   |  |
| Students Welfare                                  |  |  |  |
| Dean  |  | Dr. Swadesh Prakash, Principal Scientist                 |  |
| Associate Dean                                    |  | Dr. Madhuri S.Pathak, Scientist                          |  |
| Registrar   |  |  |  |
|   |  | Mr. K.L.Meena, Chief Admn. Officer (SG) / Head of Office |  |
| Examination Cell                                  |  |  |  |
| Controller of Examination                         |  | Dr. Ashutosh D. Deo,<br>Principal Scientist              | <ul style="list-style-type: none"><li>• Mrs. Smita S.Koli, AAO (Exam)</li></ul>  |
| Dy. Controller of Examination                     |  | Dr. Jeena K,<br>Scientist                                |  |
| Senior Officers Committee (SOC)                   |  |  | Members  |
| Chairman  |  | Dr. Ravishankar C.N,<br>Director                         | <ul style="list-style-type: none"><li>• Joint Director</li><li>• Heads of Divisions</li><li>• Head of Regional Centre (Kolkata)</li><li>• Nodal Officer of Centers</li><li>• Head of Office</li><li>• Head of Finance / Comptroller</li><li>• Officer Incharge (Works)</li><li>• Chief Warden</li><li>• Controller of Examination,</li><li>• Dean (Academics),</li><li>• Scientist Incharge (Library),</li><li>• Purchase Officer,</li><li>• OICs of Regional Centers,</li><li>• Estate Officer</li><li>• Dr. S. Jahageerdar, PS –Member Secy.</li></ul> |
| Transfer Committee                                |  |  |  |
| Chairman  |  | Director   | <ul style="list-style-type: none"><li>• Joint Director</li><li>• Head of Office</li></ul>  |

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|---|---|---|
| <b>Nodal Officer for all Regional Centres</b> |   |   |
| Nodal Officer                                 | Dr. S. Jahageerdar, Principal Scientist   |   |
| <b>Vigilance</b>                              |   |   |
| Officer Incharge                              | Dr. N.S. Nagpure, Principal Scientist   |   |
| <b>RAC</b>                                    |   |   |
| Member Secretary                              | Dr. S.P. Shukla, Principal Scientist  |   |
| <b>IRC</b>                                    |   |   |
| Member Secretary                              | Dr. Rupam Sharma, Principal Scientist   |   |
| <b>Extension Council</b>                      |   |   |
| Member Secretary                              | Dr. P.S Ananthan., Principal Scientist  |   |
| <b>SC/SP</b>                                  |   |   |
| Nodal Officer                                 | Dr. Sukham Munil Kumar, Principal Scientist                                       |   |
| <b>TSP</b>                                    |   |   |
| Nodal Officer                                 | Dr. Sukham Munil Kumar, Principal Scientist                                       |   |
| Co - Nodal Officer                            | Dr. A.K. Verma, Principal Scientist   |   |
| <b>NEH</b>                                    |   |   |
| Nodal Officer                                 | Dr. A.K. Verma, Principal Scientist   |   |
| <b>PME Cell</b>                               |   |   |
| Incharge                                      | Dr. Aparna Chaudhari,<br>Principal Scientist                                      | <ul style="list-style-type: none"><li>• Nodal Officer, HoRC &amp; OICs Regional Centres</li><li>• Member Secretary - IRC</li><li>• Member Secretary - RAC</li><li>• Chairman, Agril. Knowledge Management Cell</li><li>• Officer Incharge ITMU /ABI</li></ul>   |
| <b>PME Sub-Committees</b>                     | Parliament Questions  | <ul style="list-style-type: none"><li>• Dr. Paramita Banerjee Sawant, Principal Scientist</li><li>• Dr. Madhuri Pathak, Scientist</li><li>• Dr. Arun Sharma, Scientist</li></ul>  |
|   | Publication   |   |
|   | Externally – funded Project database  | <ul style="list-style-type: none"><li>• Dr. Manjusha L., Sr. Scientist</li><li>• Mr. Dayal Devadas, Scientist</li></ul>   |
|   | ICAR reports including Six-monthly report to PMO & Cabinet, ISO Certification etc | <ul style="list-style-type: none"><li>• Dr. Prem Kumar, Sr. Scientist</li><li>• Dr. Shivaji Argade, Scientist</li></ul>   |
|   | Project/concept note screening and evaluation                                     | <p><b>Chairperson:</b></p> <ul style="list-style-type: none"><li>• Dr. Aparna Chaudhari, Principal Scientist &amp; Incharge, PME</li></ul> <p><b>Members:</b></p> <ul style="list-style-type: none"><li>• Dr. Subodh Gupta, Principal Scientist</li><li>• Dr. S.P. Shukla, Principal Scientist</li><li>• Dr. P.S. Ananthan, Principal Scientist</li><li>• Dr. A.K. Verma, Principal Scientist</li><li>• Dr. Asha T. Landge, Principal Scientist</li></ul> <p><b>Member Secretary:</b></p> <ul style="list-style-type: none"><li>• Dr. Rupam Sharma, Principal Scientist</li></ul> |
| <b>Educational Technology Cell</b>            |   |   |
| Officer Incharge                              | Dr. S. Jahageerdar, Principal Scientist   |   |
| <b>SDAE/ Education Division</b>               |   |   |
| Nodal Officer                                 | Dr. Manjusha L, Sr. Scientist   |   |
| <b>Agriculture Knowledge Management Cell</b>  |   |   |
| Chairman                                      | Dr. Sanath Kumar H,<br>Principal Scientist  | <ul style="list-style-type: none"><li>• Dr. Annam Pavan Kumar ,Sr. Scientist</li><li>• Dr. D. Bhoomaiah, CTO</li><li>• Dr. Nalini Poojari , CTO</li><li>• Dr. A.K. Jagadeesan, JD(OL)</li><li>• Dr. Saurav Kumar, Scientist</li><li>• Dr. Tincy Varghese, Scientist</li><li>• Dr. Shivaji D.Argade, Scientist</li><li>• Dr. Neha W. Qureshi, Scientist</li><li>• Dr. Kapil Sukhdane, Scientist</li><li>• Mr. Dayal Devadas, Scientist</li><li>• Mr. Abuthaghir Ibrahlim, Scientist</li></ul>  |

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|   |   |   |
|---|---|---|
| <b>HRD Cell</b>   |   |   |
| Nodal Officer   | Dr. Rupam Sharma<br>Principal Scientist           | <ul style="list-style-type: none"><li>• Dr. D. Bhoomaiah, CTO</li><li>• Dr. Nalini Poojari, CTO</li><li>• Mr. D.V. Raorane, AAO (Estt)</li></ul>  |
| Co-Nodal Officer  | Dr. Sukham Monalisha Devi,<br>Sr. Scientist       |   |
| <b>Library</b>  |   | <b>Librarian</b>  |
|   | Dr. Gayatri Tripathi<br>Principal Scientist       | <ul style="list-style-type: none"><li>• Mr. Subhash Chand, CTO</li><li>• Mr.Mohd. Baqar, Technical Officer</li></ul>  |
| <b>ABI / Entrepreneurship Development</b>   |   |   |
| Officer Incharge  | Dr. S.P. Shukla,<br>Principal Scientist           | <b>Co-PI</b> <ul style="list-style-type: none"><li>• Dr. Shivaji D. Argade, Scientist</li><li>• Dr. Layana P., Scientist</li></ul> <b>Members</b> <ul style="list-style-type: none"><li>• Dr. Paramita B. Sawant ,Principal Scientist</li><li>• Dr. D. Bhoomaiah, CTO</li><li>• Dr. Mohd. Aklakur, Scientist</li><li>• Dr. Manish Jayant, Scientist</li></ul>                             |
| <b>ITMU</b>   |   |   |
| Officer Incharge  | Dr. S.P. Shukla,<br>Principal Scientist           | <b>Co-PI</b> <ul style="list-style-type: none"><li>• Dr. Manjusha L., Sr. Scientist.</li><li>• Dr. Kapil Sukhdhane, Scientist</li></ul> <b>Members</b> <ul style="list-style-type: none"><li>• Dr. Arvind Sonwane, Principal Scientist</li><li>• Dr. Arun Sharma, Scientist</li><li>• Dr. Neha W. Qureshi, Scientist</li></ul>  |
| <b>ITMC</b>   |   |   |
| Chairman  | Dr. Ravishankar C.N.<br>Director                  | <ul style="list-style-type: none"><li>• Dr. N.P. Sahu, Joint Director</li><li>• Dr. Megha Kadam Bedekar, HOD</li><li>• Dr. Sukham Munil Kumar, Principal Scientist</li><li>• Dr. Ashok Kumar Bharimalla, Sr.Scientist<br/>CIRCOT, Mumbai</li><li>• Head of Office</li><li>• Comptroller</li><li>• Member Secretary, IRC</li><li>• Incharge PME</li><li>• Officer Incharge, ITMU</li></ul> |
| All draft MOUs / MOAs may be vetted through the Law Officer (Zone 3)                      |   |   |
| <b>ARMS /PERMINET/ PMS/ AIPR</b>  |   |   |
| Nodal Officer   | Dr. Kundan Kumar, Senior Scientist                |   |
| Co-Nodal Officer  | Dr. Karankumar K. Ramteke, Scientist              |   |
| <b>AMS</b>  |   |   |
| Nodal Officer   | Mrs. Rajani H. Khandagale, ACTO                   |   |
| <b>Public Relations &amp; Protocol Officer</b>  |   |   |
| Nodal Officer   | Dr. Swadesh Prakash, Principal Scientist          |   |
| <b>Gender Advancement for Transforming Institutions (GATI) &amp; Gender Champion Club</b> |   |   |
| Nodal Officer   | Dr. Paramita Banerjee Sawant, Principal Scientist |   |
| <b>Vessel Management</b>  |   |   |
| Officer Incharge  | Dr. Karan Kumar Ramteke,<br>Scientist             | <ul style="list-style-type: none"><li>• Mr. S. Maity, Sr. Technical Officer</li></ul>   |
| <b>Committee for Publicity</b>  |   |   |
| Chairman  | Dr. Swadesh Prakash,<br>Principal Scientist       | <b>Members</b> <ul style="list-style-type: none"><li>• Dr. Shivaji Argade, Scientist</li><li>• Dr. D. Bhoomaiah, CTO</li><li>• Mr. Pratap Kumar Das, CTO</li></ul>  |
| <b>Women Cell</b>   |   |   |
| Officer Incharge  | Dr. Asha T. Landge<br>Principal Scientist         | <b>Members</b> <ul style="list-style-type: none"><li>• Dr. Neha W.Qureshi, Scientist</li><li>• Mrs. G.Aruna Devi, Tech. Officer</li><li>• Mrs. Reshma K. Raje, Sr.Tech.Asstt.</li><li>• Mrs. Anu Grover, Assistant</li><li>• Mrs. Sabita Devi, MTS</li></ul>  |

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| Wet lab (Old campus)   |   | Members   |
|--|---|---|
| Incharge   | Dr. Saurav Kumar, Scientist                 | <ul style="list-style-type: none"><li>• Dr. Upasana Sahoo, Scientist</li><li>• Mr. B.J. Rathod, Tech. Officer</li><li>• Dr. Pawan Kumar, Tech. Officer</li></ul>  |
| Purchase Committee   |   | Members   |
| Chairman   | Dr. Sukham Munil Kumar, Principal Scientist | <ul style="list-style-type: none"><li>• Dr. Kiran D. Rasal, Scientist</li><li>• Dr. Madhuri Pathak, Scientist</li><li>• Mr. S.V.Kasabe, FAO</li><li>• Mr Sahil Yadav, Administrative Officer</li><li>• Mr. Vijay S. Kuveskar, AAO(Purchase)</li></ul>   |
| Local Purchase Committee   |   | Members   |
| Chairman   | Dr. Ajit Kumar Verma, Principal Scientist   | <ul style="list-style-type: none"><li>• Dr. Kiran D. Rasal, Scientist</li><li>• Dr. Kapil Sukhdhane, Scientist</li><li>• Mr. Suraj Gupta, AAO (Audit)</li><li>• Mr. Vijay S. Kuveskar, AAO(Purchase)</li></ul>  |
| The Local Purchase Committee is also entrusted with the duty of opening of quotations received in response to any Limited Tender invited by the Institute. The Committee can invite the indenter if required before finalisation of the L 1. |   |   |
| Technical Evaluation & Proprietary Article Committee   |   | Members   |
| Chairman   | Dr. Annam Pavan Kumar, Sr. Scientist        | <ul style="list-style-type: none"><li>• Dr. Tincy Varghese., Scientist</li><li>• Dr. Jeena K., Scientist</li><li>• Dr. Deepitha R.P., Scientist</li><li>•</li></ul>   |
| Warden   |   |   |
| Chief Warden   | Dr. N. S. Nagpure, Principal Scientist      | <ul style="list-style-type: none"><li>• Mr. Gautam B. Kamble, Sr. Technician (Boys Hostel)</li><li>• Mr. Ankush N. Joyashi, Technician (Girls Hostel)</li></ul>   |
| Warden (Boys' Hostel)  | Dr. Prem Kumar, Sr.Scientist                |   |
| Dy. Warden (Boys' Hostel)  | Dr.Saurav Kumar, Scientist                  |   |
| Warden (Girls' Hostel)   | Dr.Thongam Ibemcha Chanu Scientist          |   |
| Dy. Warden (Girls' Hostel)   | Dr. Tincy Varghese, Scientist               |   |
| Estate *   |   |   |
| Estate Officer   | Mr.Sahil Yadav, Administrative Officer      | <ul style="list-style-type: none"><li>• Mr. Sagar S. Sawant, Tech. Officer</li><li>• Mr. Pranay Kumar Biswal, Tech. Assistant</li><li>• Mr. Mohd..Sadiq Mulla, Sr. Technician</li></ul>   |
| *Estate Officer/Dept. will look after upkeep of both campuses including Housekeeping (Office & Residential)  |   |   |
| Works  |   |   |
| Works Incharge   | Mr. Sahil Yadav, Administrative Officer     | <ul style="list-style-type: none"><li>• Mr. Sagar S. Sawant, Civil Engineer</li></ul>   |
| Works Committee *  |   | Members   |
| Chairman   | Dr. N. P. Sahu, Joint Director              | <ul style="list-style-type: none"><li>• Mr. K.L. Meena, Head of Office</li><li>• Mr. R.K. Singh, Comptroller</li><li>• Mr. Sahil Yadav, Administrative Officer</li><li>• Mr. Sagar S. Sawant, Tech. Officer</li><li>• Mr. S.V. Kasabe, FAO</li><li>• Mr. Ashok G. Kolambkar, AAO(Works)</li></ul> |
| * Prioritization, Planning, implementation & monitoring of the work  |   |   |

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| Job Contract Cell  |  | Members   |
|--|--|---|
| Chairman   | Dr. Sukham Munil Kumar,<br>Principal Scientist                           | <ul style="list-style-type: none"><li>• Mr. K.L. Meena, Head of Office</li><li>• Mr. R.K. Singh, Comptroller</li><li>• Mr. Sahil Yadav, Administrative Officer</li><li>• Mr. Ashok G. Kolambkar, AAO (JCC)</li></ul>  |
| All the new contracts/any other case which needs any clarity must be routed through the Law Officer (Zone 3) |  |   |
| Anti- Ragging Cell   |  | Members   |
| Chairman   | Dr. Paramita Banerjee Sawant<br>Principal Scientist                      | <ul style="list-style-type: none"><li>• Dr. Vinod Kumar Yadav, Sr. Scientist</li><li>• Dr. Sukham Monalisha Devi,<br/>Sr. Scientist</li><li>• Dr. Sikendra Kumar, Scientist</li></ul>   |
| PDCC / Placement / Alumni Networking   |  | Members   |
| Chairman   | Dr. Sukham Munil Kumar,<br>Principal Scientist                           | <ul style="list-style-type: none"><li>• Dr. Prem Kumar, Sr. Scientist</li><li>• Dr. Kapil Sukhdhane, Scientist</li><li>• Dr. Deepitha R.P., Scientist</li><li>• Mr. Abuthagir Iburahim S., Scientist</li></ul>  |
| Sports Committee   |  | Members   |
| Chairman   | Dr. Ajit Kumar Verma,<br>Principal Scientist                             | <ul style="list-style-type: none"><li>• Dr. Jeena K., Scientist</li><li>• Mr. Angom Lenin Singh, Scientist</li><li>• Dr. Nalini Poojari, CTO</li><li>• Mr.Jitendra Khanna Law Officer<br/>(Zone 3)</li><li>• Mr. Avinash Sable, Tech. Officer</li><li>• Mr. Vijay Kuveskar, AAO (Purchase)</li><li>• Secretary, IJSC or his nominee</li></ul> |
| Guest House  |  |   |
| Officer Incharge   | Shri B.M.Chavan, PPS   |   |
| Deputy Incharge  | Mr. S. Maity, Sr. Tech. Officer  |   |
| Security   |  |   |
| Security Officer   | Shri. Jagadeesan A.K. Joint Director(OL)                                 |   |
| Security Supervisor  | Dr. Pawan Kumar, Technical Officer<br>Mr Gautam B. Kamble, Sr.Technician |   |
| ICT and Website Management Committee   |  | Members   |
| ICT Incharge & Chairman  | Dr. Shivaji D. Argade,<br>Scientist                                      | <ul style="list-style-type: none"><li>• Mr. Abuthagir Iburahim S., Scientist</li><li>• Dr. D. Bhoomaiah, CTO</li><li>• Mrs. Rekha Nair, ACTO</li><li>• Mrs. Rajani Khandagale, ACTO</li><li>• Mr. Rajarshee Moitra, Tech. Officer</li></ul>   |
| Quarters Allotment Committee   |  |   |
| Chairman   | Dr. Manoj P. Brahmane ,<br>Principal Scientist                           | <ul style="list-style-type: none"><li>• Dr. Ankush Lala Kamble,<br/>Senior Scientist</li><li>• Dr. Neha W. Qureshi, Scientist</li><li>• Mr. Sagar S. Sawant, Tech. Officer</li><li>• IJSC Secretary or his nominee</li><li>• Mrs. Poonam Behl, Administrative Officer</li></ul>   |
| Institutional Foreign Deputation Committee   |  |   |
| Chairman   | Dr. Dr. Ashutosh D. Deo<br>Principal Scientist                           | <ul style="list-style-type: none"><li>• Dr. Kundan Kumar, Sr. Scientist</li><li>• Dr. Sangeeta Mandal, Sr. Scientist</li><li>• Dr. Thongam Ibemcha Chanu, Scientist</li><li>• Mr. Devendra V. Raorane, AAO (Estt)</li></ul>   |



| Internal Complaint Committee (ICC)                    |   | Members  |
|---|---|--|
| Chairperson   | Dr. Gayatri Tripathi,<br>Principal Scientist  | <ul style="list-style-type: none"> <li>• Head of Office</li> <li>• Dr. Arvind Sonwane,<br/>Principal Scientist</li> <li>• Dr. Manjusha L., Sr. Scientist</li> <li>• Ms. Chaitali Jadhav,<br/>Advocate High Court, Mumbai</li> <li>• Mrs. Sanyuja S. Parab, AAO / Member<br/>Secretary</li> </ul>   |
| Swachh Bharat Abhiyan                                 |   | Members  |
| Officer Incharge                                      | Dr. Kapil Sukhadeo Sukhdane,<br>Scientist   | <ul style="list-style-type: none"> <li>• Ms. R.Bharati Rathinam, Scientist</li> <li>• Mr. Pranaya Kumar Biswal, Tech. Assistant</li> </ul>   |
| Canteen Committee                                     |   | Members  |
| Chairman  | Mr. Ashok G. Kolambkar,<br>AAO, Incharge  | <ul style="list-style-type: none"> <li>• Mr. Avinash Sable, Tech. Officer</li> <li>• Mr. Pranaya Kumar Biswal,<br/>Tech. Assistant</li> <li>• Secretary, IJSC or his nominee</li> <li>• Shri Akhtar Miyan Mullaji, MTS</li> </ul>  |
| Condemnation Committee                                |   | Members  |
| Chairman  | Dr. Subodh Gupta,<br>Principal Scientist  | <ul style="list-style-type: none"> <li>• Dr. Vinod Kumar Yadav, Sr. Scientist</li> <li>• Estate Officer</li> <li>• Mr.N.K.Aglave, Tech. Officer</li> <li>• Mr. Rajarshree Moitra, Tech. Officer</li> <li>• Dr. Pawan Kumar, Technical Officer</li> <li>• Mr. Pranaya K. Biswal, Tech.Asstt.</li> <li>• Mr. S.V. Kasabe, FAO</li> <li>• Mrs. Sanyuja S. Parab, AAO (Stores)</li> </ul>  |
| Training Cell (ToR will be issued separately)         |   |  |
| Nodal Officer   | Dr. Shivaji D. Argade,<br>Scientist   | <ul style="list-style-type: none"> <li>• Dr. Karthireddy Syamala, Scientist</li> <li>• Dr.Md.Aklakur, Scientist</li> <li>• Dr. Sikendra Kumar, Scientist</li> <li>• Dr. Sreedharan K, Scientist</li> <li>• Dr. Dilip Kumar Singh, Scientist</li> <li>• Dr. Saloni Shivam, Scientist</li> <li>• Dr. Upasana Sahoo, Scientist</li> <li>• Shri Angom Lenin Singh, Scientist</li> <li>• Dr. Harsha Haridas, Scientist</li> <li>• Mr. Abuthagir Ibrahlim S., Scientist</li> </ul> |
| Vehicle   |   |  |
| Vehicle Incharge                                      | Mr. K.L.Meena CAO(SG) /<br>Head of Office<br><br>Dr. D.Bhoomaiah, CTO<br>Transportation Incharge                  | <ul style="list-style-type: none"> <li>• Mr. Sagar S.Sawant, Tech Officer<br/>will work as OIC in the absence of<br/>Dr. D. Bhoomaiah, CTO</li> </ul>  |
| Liaison Officer for Roster                            |   |  |
| SC/ST Category  | Dr. Manoj P.Brahmane, Principal Scientist   |  |
| OBC Category  | Mr. Dayal Devdas, Scientist   |  |
| Committee for Grievances of SC/ST/OBC students/ staff |   | Members  |
| Chairperson   | Dr. Asha T. Landge,<br>Principal Scientist.,  | <ul style="list-style-type: none"> <li>• Dr. Jeena K., Scientist</li> <li>• Mr. N.K. Aglave, Tech. Officer</li> </ul>  |
| CPGRAM  |   |  |
| Nodal Officer   | Incharge, PME (for Scientific & Technical matters)<br><br>Head of Office (for Administrative & Financial matters) |  |

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|--|---|
| <b>Right to Information Act</b>                  |   |
| <b>Appellate Authority under RTI</b>             | Dr. Ravishankar C.N, Director ,CIFE   |
| <b>Central Public Information Officer</b>        | Mr. K.L.Meena, Chief Admn.Officer (SG)  |
| <b>Asstt. Central Public Information Officer</b> | Mr. Yogesh R. Pathare, Administrative Officer (Admn. Work)<br>Mrs. Rajani H. Khandagale, ACTO (Webpage & online RTI work) |
| <b>Asstt. Public Information Officer</b>         | Mr. Devendra V.Raorane, Asstt. Admn.Officer   |
| <b>Transparency Officer</b>                      | Dr. Naresh S. Nagpure, Principal Scientist & Vigilance Officer  |

- This supersedes the earlier office order issued in this regard. All outgoing Chairs/Nodal Officers /Incharges, may handover the charge to the incoming officials and cooperate.
- This issues with the approval of the Director.

(K.L.Meena)  
Chief Admn. Officer (SG)

**Distribution:**

1. All above concerned officials.
2. Director & Joint Director, CIFE, Mumbai.
3. All HODs, Mumbai & HORC & OICs & Nodal Officer Regional Centres.
4. CAO(SG) / Comptroller/ Vigilance Officer
5. PPS/ AOs/ Law Officer / F&AO/ AAOs.
6. Secretary, I.J.S.C.
7. [staff.all@cife.edu.in/](mailto:staff.all@cife.edu.in)
8. [webmaster@cife.edu.in](mailto:webmaster@cife.edu.in)