

भाकृअनुप-केंद्रीय मात्स्यिकी शिक्षा संस्थान  
ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION  
मुंबई / MUMBAI – 400 061

फा.सं.1-1/CNR/2023

दिनांक: 24.07.2023

**कार्यालय आदेश / OFFICE ORDER**

The following committee is constituted to pursue National Accreditation Board for Testing and Calibration Laboratories (NABL) accreditation for ICAR-CIFE, Mumbai:-

1. Dr. Ravishankar C.N., Director & VC	-	Chairman
2. Dr. Pavan Kumar, Senior Scientist	-	Member Secretary
3. Dr. Kundan Kumar, Senior Scientist	-	Member
4. Dr. L. Manjusha, Senior Scientist	-	Member
5. Dr. K. Jeena, Scientist	-	Member
6. Dr. Manish Jayant, Scientist	-	Member
7. Dr. Kapil Sukhdhane, Scientist	-	Member

**The committee's main responsibilities include:**

- Developing the Quality Manual in accordance with ISO/IEC-17025 standards and other NABL guidelines.
- Ensuring that all laboratories adhere to the relevant standards and protocols.
- Overseeing the implementation of quality control measures and processes.
- Conducting internal audits to identify areas for improvement.
- Facilitating the preparation of necessary documentation and records for the accreditation process.
- Coordinating with NABL representatives and addressing any queries they may have.

The activities and target dates are enclosed herewith for reference and adherence.



**(Ravishankar C.N.)**  
**Director & Vice Chancellor**

**Distribution:**

1. Chairman and Members of the Committee.
2. Director Cell/Joint Director
3. All Head of the Divisions
4. CAO (SG)/Comptroller
5. Webmaster@cife.edu.in
6. Guard File

*Activities and Target dates*

<b>Activities</b>	<b>Target date</b>
1. Identifying the scope/parameters for testing services from divisions of Fish Genetics & Biotechnology, Fish Nutrition & Physiology, Fish Processing Technology, Aquatic Animal Health and Environmental Management and Aquaculture	30 July 2023
2. Identifying the personnel for conducting the test, reviewing and authorizing the test reports	15 August 2023
3. Preparation of Quality Manual	30 August 2023
4. Calibration of equipment involved in testing process	30 September 2023
5. Participating in the proficiency testing & Inter-lab comparison	30 October 2023
6. Internal auditing as per ISO/IEC/17035 and Management Review	30 November 2023
7. Applying for NABL accreditation	30 November 2023